



125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.463.8588 | WWW.TXDOT.GOV

June 30, 2020

The Honorable Daryl D. Melton  
Sabine County Judge  
Sabine Administration Building, Suite 100  
Hemphill, Texas 75948

Dear Judge Melton:

This letter is to notify you that the Texas Department of Transportation (TxDOT) is soliciting updates to the county road inventory (CRI) from your county. This is the third year that TxDOT is accepting updates from every county, every year, rather than every other year. The deadline for the 2020 submission is **August 31, 2020.**

The CRI program had another banner year in 2019, with over 19,000 markups submitted through the Data Updates & Sharing Application (DUSA) resulting in over 450 miles of county roads added. This application greatly enhances reporting accuracy and timeliness for CRI.

If your county previously registered to access DUSA, you may proceed with updates for 2020 at any time. However, if your county has not yet registered to access DUSA, please forward the instructions outlined on pages 4 & 5 to your staff or whomever you wish to delegate responsibility for updating the CRI for your county.

A few things to note about DUSA for 2020:

- 1) In June 2020, the valid updates submitted from 2019 were updated in DUSA.
- 2) A new 'reference layer' was added, which shows the markups submitted in 2019 that did not meet the criteria for a county road, or were not updated for another reason\*.

\* Note: While 71 city limit boundaries in corresponding county road edits were completed, several of last year's markups were not applied to the inventory due to a backlog in our city limit boundary updates. Until we can update a city boundary, we cannot update the affected county roads and city streets. We apologize for the delay.

Starting in 2020, TxDOT will be corresponding with your county via email only and no longer via USPS mail. In addition, we will be using DocuSign for the mileage certification. DocuSign is a widely used and accepted tool for securely obtaining electronic signatures.

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The Honorable Daryl D. Melton

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June 30, 2020

CERTIFICATION

In September 2020, the certified county-maintained road mileage from 2019 will be submitted to the Texas Department of Motor Vehicles for disbursement of the title and registration fees and to the State Comptroller's Office for disbursement of the Lateral Road and Bridge funds. Updates made by August 31<sup>st</sup>, will be reported in September of 2021.

Your 2019 certified mileage is: 361

If the mileage for your county is correct, please sign below.

DocuSigned by:  
*Daryl D. Melton*  
0572F048657B474...

7/13/2020

County Judge

Date

If the mileage is incorrect, please download a copy of this document using the options at the top of the docusign page then follow the instructions on pages 4 & 5.

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**Certificate Of Completion**

Envelope Id: A3EC60C326F14CA99C4B9339F1103731  
 Subject: County Road Inventory  
 Source Envelope:  
 Document Pages: 6  
 Certificate Pages: 5  
 AutoNav: Enabled  
 EnvelopeId Stamping: Enabled  
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed  
 Envelope Originator:  
 Jason Ferrell  
 125 E. 11th Street  
 Austin, TX 78701  
 Jason.Ferrell@txdot.gov  
 IP Address: 204.64.21.250

**Record Tracking**

Status: Original  
 7/7/2020 12:12:44 PM

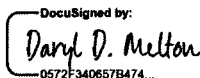
Holder: Jason Ferrell  
 Jason.Ferrell@txdot.gov

Location: DocuSign

**Signer Events**

Daryl D. Melton  
 daryl.melton@co.sabine.tx.us  
 Security Level: Email, Account Authentication  
 (None)

**Signature**

DocuSigned by:  
  
 0572F340657B474...

**Timestamp**

Sent: 7/7/2020 12:13:33 PM  
 Viewed: 7/13/2020 11:33:59 AM  
 Signed: 7/13/2020 11:38:26 AM

Signature Adoption: Pre-selected Style  
 Using IP Address: 209.222.116.27

**Electronic Record and Signature Disclosure:**  
 Accepted: 7/13/2020 11:33:59 AM  
 ID: 85b53396-e14c-456e-9ebc-36eba070377c

**In Person Signer Events**      **Signature**      **Timestamp**

**Editor Delivery Events**      **Status**      **Timestamp**

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Janice McDaniel  
 sabinecc@yahoo.com  
 Security Level: Email, Account Authentication  
 (None)

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**Electronic Record and Signature Disclosure:**  
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**Witness Events**      **Signature**      **Timestamp**

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**Envelope Summary Events**      **Status**      **Timestamps**

Envelope Sent	Hashed/Encrypted	7/7/2020 12:13:33 PM
Certified Delivered	Security Checked	7/13/2020 11:33:59 AM
Signing Complete	Security Checked	7/13/2020 11:38:26 AM
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**Payment Events**      **Status**      **Timestamps**